

MINUTES OF THE OLEY TOWNSHIP MUNICIPAL AUTHORITY
MEETING HELD AUGUST 3, 2023

The regular meeting was called to order at 7:00 p.m. in the Oley Township Municipal Building by Paul Herb with the following board members in attendance....Amandus Reichert, Kim Seidel, Carmen Italia, and Austin Schaeffer. Also, from Entech Engineering Christopher Hannum; Solicitor John Muir; Jim Arms of Dallas Data Systems; sewer plant operator Bryer Eshbach; Supervisor Mark Hoch; and three citizens were in attendance. The Pledge of Allegiance to the American Flag was observed.

The meeting agenda was posted in the meeting room and the township website twenty-four hours prior to the start of the meeting. The following public comment was heard:

William Stokes – Questioned if the Municipal Authority minutes are posted on the website. Mr. Herb said the minutes have not been posted on the website. A motion was made by Carmen Italia and seconded by Kim Seidel to post the Municipal Authority minutes beginning with January 2023 on the Municipal Authority page of the township website. Paul Herb – yes; Amandus Reichert – yes; Kim Seidel – yes; Carmen Italia – yes; Austin Schaeffer – yes. All in favor....motion carried. Mr. Stokes said he will wait until these minutes are posted on the website to request copies of any water infiltration system discussion that has recently occurred. Mr. Stokes said he wants it noted that he has been complaining about sediment in his public water supply for approximately three years. Mr. Stokes is requesting the rationale for the Authority board’s decision to install the two water infiltration systems for the Kratzer and Angstadt properties and why his request was denied. Mr. Herb informed Mr. Stokes that his request was not denied but tabled until they could determine if the improvements made to the water system rectified his sediment and cloudy water issues.

There being no changes to the June 1, 2023 minutes, a motion was made by Amandus Reichert and seconded by Kim Seidel to approve the minutes of the June 1, 2023 meeting as presented. Paul Herb – yes; Amandus Reichert – yes; Kim Seidel – yes; Carmen Italia – abstained; Austin Schaeffer – abstained. Three in favor, two abstained....motion carried. There being no changes to the July 6, 2023 minutes, a motion was made by Carmen Italia and seconded by Austin Schaeffer to approve the minutes of the July 6, 2023 meeting as presented. Paul Herb – yes; Amandus Reichert – yes; Kim Seidel – abstained; Carmen Italia – yes; Austin Schaeffer – yes. Four in favor, one abstained....motion carried.

The treasurers report was presented for the month. Sewer Fund: in the OPERATION & MAINTENANCE account the balance is \$34,994.32; in the REVENUE account \$458,551.11; in the INVESTMENT FUND \$293,268.55. Water Fund: in the OPERATION & MAINTENANCE account the balance is \$1,536.91; in the REVENUE account \$47,639.82; in the INVESTMENT FUND \$210,730.46; and in the PROJECT FUND \$13.97. A motion was made by Carmen Italia and seconded by Amandus Reichert to approve and accept the treasurers report as presented. Paul Herb – yes; Amandus Reichert – yes; Kim Seidel – yes; Carmen Italia – yes; Austin Schaeffer – yes. All in favor....motion carried.

MINUTES OF THE AUGUST 3, 2023 MEETING CONTINUED

Following is a list of past due accounts: (1) Oley Meadows Apartments, account #87, \$337.50; (2) Oley Meadows Apartments, account #100, \$493.49; (3) Oley Meadows Apartments, account #101, \$162.50; (4) Oley East Associates, account #176, \$461.93; (5) Oley East Associates, account #177, \$287.50; (6) Oley East Associates, account #184, \$287.50; (7) Matthew & Kelli Hoch, account #300, \$347.50; (8) Nicholas Pollock, account #378, \$287.50; (9) Kevin S. Mitchell, account #382, \$287.50; (10) Joshua L. Zechman, account #404, \$287.50; (11) Daniel Dumitrescu, account #519, \$395.39; (12) Daniel Dumitrescu, account #520, \$413.77; (13) Perry R. Good, Jr., account #566, \$335.27; (14) Mark Smolarski, Jr., account #643, \$520.20; (15) Ronald G. & Alice Bortz, account #235, \$117.00 (only on public sewer); (16) Todd M. Greene, account #793, \$147.00 (only on public sewer); (17) Michael G. & April Olson, account #808, \$201.10 (only on public sewer); (18) Reading Motorcycle Club, account #889, \$254.31 (only on public sewer); (19) Ronald S. & Blanche T. Wegman, account #522, \$199.04 (only on public sewer); (20) Ronald S. & Blanche T. Wegman, account #521, \$284.00 (only on public sewer, 2 quarters); (21) Linden Lime, LLC, account #491, \$399.02 (only on public sewer, 2 quarters); (22) Marcy Lightbourne, account #712, \$487.51 (only on public sewer, 2 quarters); (23) Joseph Gechter, account #806, \$287.00 (only on public sewer, 2 quarters); (24) Michael A. James, account #687, \$4,048.00 (only on public sewer, liens filed through 9-30-22); (25) Brian Miller, II & Kaylee Wallace, account #734, \$1,417.01 (only on public sewer, liens filed through 12-31-22); (26) Oley Valley School District, account #3002 & 4004, \$252.00 & \$31.50 (fire hydrant & sprinkler system); and (27) King's Management, account #4001, \$94.50 (sprinkler system). A motion was made by Carmen Italia and seconded by Austin Schaeffer to have the billing company mail a notice to account numbers 87, 100, 101, 176, 177, 184, 300, 378, 382, 404, 519, 520, 566, and 643 informing them that on August 15, 2023 at 12:00 p.m. their water will be turned off unless payment in full is received prior to that time. Paul Herb – yes; Amandus Reichert – yes; Kim Seidel – yes; Carmen Italia – yes; Austin Schaeffer – yes. All in favor....motion carried. A motion was made by Carmen Italia and seconded by Kim Seidel to authorize our Solicitor to send lien letters to account numbers 793, 808, 889, and 522 and authorize our Solicitor to file liens on account numbers 521, 491, 712, 806, and 687 for non-payment of sewer bills from 10-1-22 to 3-31-23. Paul Herb – yes; Amandus Reichert – yes; Kim Seidel – yes; Carmen Italia – yes; Austin Schaeffer – yes. All in favor....motion carried.

A report was provided on the operation at the sewer plant during the month. The following was reported: (1) heavy rainflows which created a lot of flooding; and (2) work performed by WBA on TosiBox and call out system.

A report was provided on the operation at the water plant during the month. The following was reported: (1) pumped 3,013,600 gallons for the month; and (2) boil water advisory notices issued on July 5, 2023 for residents on St. Paulia Lane, Rose Virginia Road, and Lupine Lane and lifted per DEP on July 14, 2023.

MINUTES OF THE AUGUST 3, 2023 MEETING CONTINUED

Committee reports:

Administrative: (1) Atty. Muir said the amendment to our Rates, Rules & Regulations to include a policy to issue credits for excessive water consumption due to leakage is complete, Mr. Reichert would like more time to review and make changes to this policy prior to adopting the resolution, action on this amendment will be tabled.

Finance: Truist Institutional Investment Management informed us they will begin charging our investment accounts a management fee, they recommended that we transfer these funds to Truist money market accounts which will earn three percent interest. A motion was made by Carmen Italia and seconded by Kim Seidel to authorize the closure of the sewer and water Truist Institutional Investment Management accounts and open Truist money market accounts and authorize the execution of all the documents for the account closures and openings. Paul Herb – yes; Amandus Reichert – yes; Kim Seidel – yes; Carmen Italia – yes; Austin Schaeffer – yes. All in favor....motion carried.

Wastewater Plant: Nothing to report.

Water Plant: There are some dead trees near the water storage tank which are located on Anne Gehret's property, Mr. Herb said Ms. Gehret is not interested in cutting down these trees but said we could cut them down if we want to. These trees could potentially damage the tank and/or hydrant. Atty. Muir indicated that Ms. Gehret would be liable should any of these trees fall and damage the tank and/or hydrant, he will check into the legality of the Authority cutting down these trees.

Mr. Herb said he has reviewed the Earl Township alternative analysis study and has some comments. Mr. Hannum said that prior to presenting this report to Earl Township the Oley Township Supervisors should be briefed on this report.

Mr. Hannum provided an update on the status of the Main Street Water Main Replacement Project – Phase II, roadway millings were being mixed in the stone aggregate backfill which was placed in the trench on the service line which is unacceptable and a letter was sent to the contractor advising them of this, there is a proposal for a two year bond for the areas that millings were used. Mr. Eshbach said some big rocks were observed on top of the service line, he would like to see it dug up and filled in with the correct material. Mr. Hannum said the underground fuel oil storage tank at 450 Main Street was not breached other than the vent was pulled out from the top of the tank, this would be the property owners responsibility to remove this tank but this will require further discussion since it was discovered as part of this project. Mr. Hannum said the contractor will be removing the dirt soon at the school from the Oley High School water main loop, the school wants this work complete prior to the beginning of the school term.

MINUTES OF THE AUGUST 3, 2023 MEETING CONTINUED

Mr. Hannum said the Auchter easement has been executed. Mr. Herb said the Hoshall and Rettew easements will need to be discussed in executive session.

It was agreed to table action this evening on revising the sewer and water tapping fees and remove this item from the agenda for now.

A motion was made by Kim Seidel and seconded by Austin Schaeffer to retire to executive session at 7:50 p.m. relative to potential litigation. Paul Herb – yes; Amandus Reichert – yes; Kim Seidel – yes; Carmen Italia – yes; Austin Schaeffer - yes. All in favor....motion carried. A motion was made by Carmen Italia and seconded by Austin Schaeffer to reconvene the meeting at 8:40 p.m. Paul Herb – yes; Amandus Reichert – yes; Kim Seidel – yes; Carmen Italia – yes; Austin Schaeffer - yes. All in favor....motion carried.

A motion was made by Carmen Italia and seconded by Austin Schaeffer to direct our Solicitor and Engineer to review the Main Street Water Main Replacement Project – Phase 2 contract and inform the contractor that before any additional work proceeds that we want a meeting to discuss the millings and review the backfill and possibly have them re-do non-conforming work. Paul Herb – yes; Amandus Reichert – yes; Kim Seidel – yes; Carmen Italia – yes; Austin Schaeffer – yes. All in favor....motion carried.

It was agreed to connect the water service at 450 Main Street without involving the underground fuel oil storage tank and if the property owner would present a claim it should be against the contractor of the project that performed the work.

A motion was made by Carmen Italia and seconded by Kim Seidel to direct our Solicitor and a representative of the Municipal Authority to discuss the execution of the Hoshall and Rettew easements associated with the new water storage tank project so that these easements can be acquired. Paul Herb – yes; Amandus Reichert – yes; Kim Seidel – yes; Carmen Italia – yes; Austin Schaeffer – yes. All in favor....motion carried.

Mr. Herb suggested that we should consider updating the Rates, Rules & Regulations booklet since the last update was April 1994.

The following bills were presented for payment for the Sewer System:

Michael A. Eshbach	---	5,226.41
Paul A. Herb	---	121.29
Bryer M. Eshbach	---	2,515.03
Shirley M. Moyer	---	1,965.59
Michael A. Eshbach	---	3,625.48
Paul A. Herb	---	195.70
Bryer M. Eshbach	---	2,483.25

MINUTES OF THE AUGUST 3, 2023 MEETING CONTINUED

NCR Payroll	---	4,223.12
NCR Payroll	---	31.60
NCR Payroll	---	126.16
NCR Payroll	---	3,123.86
NCR Payroll	---	31.60
Met-Ed	---	1,695.28
Windstream Conestoga, Inc.	---	315.35
Cardmember Service	---	74.11
Delaware County Solid Waste Auth.	---	837.75
Denali Water Solutions, LLC	---	1,525.00
M.J. Reider Associates	---	794.85
Spotts, Stevens & McCoy, Inc.	---	510.00
Entech Engineering, Inc.	---	5,012.50
Kozloff Stoudt	---	1,166.16
Blooming Glen Contractors, Inc.	---	32,500.00
Commonwealth of Pennsylvania	---	100.00
Verizon Wireless	---	143.09
Oley Township	---	220.16
Cardmember Service	---	393.00
Ridge Support Technologies	---	2,800.95
Dallas Data Systems, Inc.	---	1,200.00
Bortz's Chain Saw Shop	---	100.00
Seltzer Group Partners, LLC	---	100.00
Eastern Alliance Insurance Group	---	<u>1,075.00</u>
TOTAL SEWER BILLS	---	\$74,232.29

The following bills were presented for payment for the Water System:

Met-Ed	---	\$ 652.13
Bryer M. Eshbach	---	51.57
Bryer M. Eshbach	---	1,631.04
Commonwealth of Pennsylvania	---	100.00
Exeter Supply Company, Inc.	---	13,228.97
Entech Engineering, Inc.	---	11,115.39
M.J. Reider Associates, Inc.	---	100.00
Spotts, Stevens & McCoy, Inc.	---	38.00
Entech Engineering, Inc.,	---	17,554.57
Kozloff Stoudt	---	2,708.50
Oley Township	---	<u>1,000.00</u>
TOTAL WATER BILLS	---	\$37,064.78

MINUTES OF THE AUGUST 3, 2023 MEETING CONTINUED

A motion was made by Carmen Italia and seconded by Kim Seidel to approve the above bills for the sewer and water systems as presented. Paul Herb – yes; Amandus Reichert – yes; Kim Seidel – yes; Carmen Italia - yes; Austin Schaeffer - yes. All in favor....motion carried.

The following sewer report was given as of July 31st -

<u>898</u>	Sewer tapping fees paid to date
<u>52</u>	Number of unpaid rental bills of 4-30-23
<u>\$5,032.86</u>	Total of unpaid rental bills of 4-30-23
<u>6</u>	Number of unpaid rental bills of 1-31-23
<u>\$1,092.54</u>	Total of unpaid rental bills of 1-31-23
<u>2</u>	Number of unpaid rental bills of 10-31-22
<u>\$379.54</u>	Total of unpaid rental bills of 10-31-22
<u>2</u>	Number of unpaid rental bills of 7-31-22
<u>\$405.16</u>	Total of unpaid rental bills of 7-31-22
<u>2</u>	Number of unpaid rental bills of 4-30-22
<u>\$404.46</u>	Total of unpaid rental bills of 4-30-22
<u>2</u>	Number of unpaid rental bills of 1-31-22
<u>\$430.22</u>	Total of unpaid rental bills of 1-31-22
<u>2</u>	Number of unpaid rental bills of 10-31-21
<u>\$846.39</u>	Total of unpaid rental bills of 10-31-21
<u>1</u>	Number of unpaid rental bills of 7-31-21
<u>\$210.00</u>	Total of unpaid rental bills of 7-31-21
<u>1</u>	Number of unpaid rental bills of 4-30-21
<u>\$210.00</u>	Total of unpaid rental bills of 4-30-21
<u>1</u>	Number of unpaid rental bills of 1-31-21
<u>\$210.00</u>	Total of unpaid rental bills of 1-31-21
<u>1</u>	Number of unpaid rental bills of 10-31-20
<u>\$210.00</u>	Total of unpaid rental bills of 10-31-20
<u>1</u>	Number of unpaid rental bills of 7-31-20
<u>\$210.00</u>	Total of unpaid rental bills of 7-31-20
<u>1</u>	Number of unpaid rental bills of 4-30-20
<u>\$210.00</u>	Total of unpaid rental bills of 4-30-20
<u>1</u>	Number of unpaid rental bills of 1-31-20
<u>\$180.00</u>	Total of unpaid rental bills of 1-31-20
<u>1</u>	Number of unpaid rental bills of 10-31-19
<u>\$180.00</u>	Total of unpaid rental bills of 10-31-19
<u>1</u>	Number of unpaid rental bills of 7-31-19
<u>\$180.00</u>	Total of unpaid rental bills of 7-31-19
<u>1</u>	Number of unpaid rental bills of 4-30-19
<u>\$180.00</u>	Total of unpaid rental bills of 4-30-19

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<u>1</u>	Number of unpaid rental bills of 1-31-19
<u>\$180.00</u>	Total of unpaid rental bills of 1-31-19
<u>1</u>	Number of unpaid rental bills of 10-31-18
<u>\$180.00</u>	Total of unpaid rental bills of 10-31-18
<u>1</u>	Number of unpaid rental bills of 7-31-18
<u>\$58.00</u>	Total of unpaid rental bills of 7-31-18

The following water report was given as of July 31st –

<u>811</u>	Water connections to date
<u>34</u>	Number of unpaid rental bills of 4-30-23
<u>\$2,518.62</u>	Total of unpaid rental bills of 4-30-23

No public comment was heard.

The next regular meeting will be held Thursday, September 7, 2023 at 7:00 P.M.

There being no further business, a motion was made by Austin Schaeffer and seconded by Kim Seidel to adjourn the meeting at 8:47 p.m. Paul Herb – yes; Amandus Reichert – yes; Kim Seidel – yes; Carmen Italia – yes; Austin Schaeffer - yes. All in favor...motion carried.

Respectfully submitted,

Shirley M. Moyer

cc: P. Herb
A. Reichert
K. Seidel
C. Italia

A. Schaeffer
J. Muir
K. Mazur