

MINUTES OF THE OLEY TOWNSHIP MUNICIPAL AUTHORITY
MEETING HELD NOVEMBER 2, 2023

The regular meeting was called to order at 7:00 p.m. in the Oley Township Municipal Building by Paul Herb with the following board members in attendance....Amandus Reichert, Kim Seidel, and Austin Schaeffer. Also, from Entech Engineering Kim Mazur; Solicitor Julia Adams; and five citizens were in attendance. The Pledge of Allegiance to the American Flag was observed.

The meeting agenda was posted in the meeting room and the township website twenty-four hours prior to the start of the meeting. The following public comment was heard:

1. Barry Angstadt – He experienced a water leak in his meter pit that did not enter the sewer system and requesting some relief on the bill. Mr. Herb said he already had authorized the billing company to issue a sewer and water credit to Mr. Angstadt. A motion was made by Kim Seidel and seconded by Austin Schaeffer to issue a sewer credit to Barry W. & Debra L. Angstadt for account number 490.01 for 205,273 gallons or \$2,873.82 for water that did not enter the sewer system and issue an excessive consumption credit for water of \$604.21 for the third quarter 2023. Paul Herb – yes; Amandus Reichert – yes; Kim Seidel – yes; Austin Schaeffer – yes. All in favor....motion carried.

2. Matthew Walker – He understands that they could put the electric service in the road right-of-way of Old State Road without approval, he would offer the Authority the use of the electric pole presently located on his property for \$12,000 and a right-of-way for the underground electric. Mr. Mazur will obtain the final number from Met-Ed and then the board will need to decide which direction they want to go.

There being no changes to the October 5, 2023 minutes, a motion was made by Austin Schaeffer and seconded by Amandus Reichert to approve the minutes of the October 5, 2023 meeting as presented. Paul Herb – yes; Amandus Reichert – yes; Kim Seidel – yes; Austin Schaeffer – yes. All in favor....motion carried.

The treasurers report was presented for the month. Sewer Fund: in the OPERATION & MAINTENANCE account the balance is \$25,605.73; in the REVENUE account \$477,097.74; in the INVESTMENT FUND \$295,143.42. Water Fund: in the OPERATION & MAINTENANCE account the balance is \$1,416.52; in the REVENUE account \$29,922.81; in the INVESTMENT FUND \$212,079.19; and in the PROJECT FUND \$20.75. A motion was made by Austin Schaeffer and seconded by Kim Seidel to approve and accept the treasurers report as presented. Paul Herb – yes; Amandus Reichert – yes; Kim Seidel – yes; Austin Schaeffer - yes. All in favor....motion carried.

Following is a list of past due accounts: (1) Sheila R. Andrien, account #8, \$160.00; (2) Michael R. & Lori Dietrich, account #32, \$218.41; (3) Peter F. & Natalie D. Vaccaro, account #33, \$340.98; (4) Oley Meadows Apartments, account #70, \$300.00; (5) Oley Meadows Apartments, account #85, \$300.00; (6) Oley Meadows Apartments, account #87, \$325.00; (7) Oley Meadows Apartments, account #89, \$312.50; (8) Oley Meadows Apartments, account #92,

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\$300.00; (9) Oley Meadows Apartments, account #100, \$246.49; (10) Oley Meadows Apartments, account #101, \$322.50; (11) Oley Meadows Apartments, account #103, \$300.00; (12) Eric & Veronica Schoellkopf, account #125, \$473.19; (13) Maureen K. Barron, account #150, \$444.88; (14) Oley East Associates, account #169, \$300.00; (15) Oley East Associates, account #173, \$300.00; (16) Oley East Associates, account #174, \$300.00; (17) Oley East Associates, account #176, \$465.00; (18) Rachel Mummolo, account #204, \$246.00; (19) Angel C. Lyle, account #212, \$359.75; (20) John Reich, account #222, \$475.00; (21) Matthew & Kelli Hoch, account #300, \$325.00; (22) Michael W. & Bethany J. Kline, account #318, \$396.25; (23) Brian P. & Traci L. Yorgey, account #344, \$377.02; (24) Timothy M. Kummerer, account #372, \$432.14; (25) Nicholas Pollock, account #378, \$325.00; (26) Daryl E. Hoch, account #393, \$325.00; (27) Joshua L. Zechman, account #404, \$375.00; (28) Randall A. & Lori M. Hoch, account #408, \$160.00; (29) Alon Touti, account #430, \$662.50; (30) Charles Fellows, Jr. & Heather Brown, account #435, \$390.58; (31) Michael Reenock & Sherri Shade, account #452, \$325.00; (32) Matthew J. & Marisa M. Horne, account #468, \$312.50; (33) David S. & Beth L. Reichert, account #483, \$311.75; (34) Howard W. & Joanne M. Cummings, account #489, \$280.00; (35) Donna M. Bechtel, account #517, \$599.07; (36) Carl & Helene Miksitz, account #563, \$300.00; (37) Perry R. Good, Jr., account #566, \$378.77; (38) Jolon B. & Colleen M. Seidel, account #573, \$581.75; (39) Mark D. & Denise K. Wagner, account #568, \$525.61; (40) Jennifer L. Essig, account #601, \$312.50; (41) William J. Perkins, account #612, \$312.50; (42) Jonathan D. Fischer, account #616, \$374.79; (43) Mark Smolarski, Jr., account #643, \$1,571.75; (44) Jesse Weaver & Cynthia DeBellis, account #680, \$809.75; (45) Lauren McClure, account #681, \$169.45; (46) Horst R. & Jane E. Schimek, account #896, \$933.00; (47) Ronald S. & Blanche T. Wegman, account #522, \$200.00 (only on public sewer); (48) Linden Lime, LLC, account #491, \$653.96 (only on public sewer, 3 quarters); (49) Michael A. James, account #687, \$4,258.00 (only on public sewer, liens filed through 3-31-23); (50) Marcy Lightbourne, account #712, \$678.61 (only on public sewer, liens filed through 3-31-23); and (51) Brian Miller, II & Kaylee Wallace, account #734, \$1,641.57 (only on public sewer, liens filed through 12-31-22). A motion was made by Amandus Reichert and seconded by Kim Seidel to have the billing company mail a notice to account numbers 8, 32, 33, 70, 85, 87, 89, 92, 100, 101, 103, 125, 150, 169, 173, 174, 176, 204, 212, 222, 300, 318, 344, 372, 378, 393, 404, 408, 430, 435, 452, 468, 483, 489, 517, 563, 566, 573, 568, 601, 612, 616, 643, 680, 681, and 896 informing them that on November 20, 2023 at 12:00 p.m. their water will be turned off unless payment in full is received prior to that time, authorize our Solicitor to send a lien letter to account number 522, and authorize our Solicitor to file liens on account number 491 for non-payment of sewer bills from 10-1-22 to 6-30-23 and account number 734 for non-payment of sewer bills from 1-1-23 to 6-30-23. Paul Herb – yes; Amandus Reichert – yes; Kim Seidel – yes; Austin Schaeffer – yes. All in favor....motion carried.

A report was provided on the operation at the sewer plant during the month. The following was reported: (1) WBA performed upgrade of plant's PLC; and (2) repaired actuator for SBR#1 air valve.

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A report was provided on the operation at the water plant during the month. The following was reported: (1) pumped 3,080,970 gallons for the month; (2) flushed fire hydrants; and (3) quarterly nitrate/nitrite samples performed.

Committee reports:

Administrative: Atty. Adams said the amendment to our Rates, Rules & Regulations to include a policy to issue credits for excessive water consumption due to leakage has been drafted but waiting for Atty. Muir to review.

Finance: Budget meeting to be held Thursday, November 16, 2023 at 7:00 p.m. Any large budget items to be included in the 2024 budget will need to be received by the end of next week.

Wastewater Plant: Nothing to report.

Water Plant: Nothing to report.

Mr. Mazur has nothing new to report on the Earl Township alternative analysis study.

Received revised Change Order #1 from N. Abbonizio, Inc. in amount of \$30,025.04 for the Main Street Water Main Replacement Project – Phase 2. Mr. Mazur said the contractor reduced the amount of this change order by \$2,142.25, with this change order the total cost of the project is \$743,187.54. A motion was made by Amandus Reichert and seconded by Austin Schaeffer to approve Change Order #1 from N. Abbonizio, Inc. in amount of \$30,025.04 for the Main Street Water Main Replacement Project – Phase 2. Paul Herb – yes; Amandus Reichert – yes; Kim Seidel – yes; Austin Schaeffer – yes. All in favor....motion carried. Mr. Mazur reported that N. Abbonizio, Inc. agreed to provide the Authority with a two year maintenance bond for this project. Mr. Mazur said the Oley Valley School District is agreeable to paying the costs of the second water service and the additional valve which totals \$24,132.00, but they will not agree to pay for the storm sewer repairs in amount of \$3,418.10 as they feel it should have been the Authority's responsibility to locate these pipes. It was discussed that the Authority had to pay an additional \$18,000 to go around the storm sewer pipes so we feel the school should pay for the storm sewer repairs. Mr. Mazur will relay this information to the school district. Mr. Herb said the cement contractor splashed cement on the doors and porch pillars at 494 Main Street, the owner of the property will scrape off the cement and paint, he will provide us with a cost to perform this work, this item will be tabled until next month.

Mr. Mazur said there is nothing new to report on the Hoshall and Rettew easements for the new proposed water storage tank. Mr. Mazur will discuss with Atty. Muir Mr. Walker's offer of an easement to access the electrical service.

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Mr. Mazur informed us that EPA is requiring all public water suppliers to perform a lead service line inventory which will need to be completed by October 16, 2024, he provided us with an engineering work order in amount of \$9,800, it will cost an additional \$20,000 to complete all the fieldwork, this amount can be included in the budget for next year. A motion was made by Austin Schaeffer and seconded by Kim Seidel to authorize the execution of engineering work order from Entech Engineering, Inc. in amount of \$9,800 for the Lead Service Line Inventory – Phase I. Paul Herb – yes; Amandus Reichert – yes; Kim Seidel – yes; Austin Schaeffer – yes. All in favor....motion carried.

Mr. Mazur met with Joshua Kratzer of 3195 West Philadelphia Avenue regarding his dirty water complaint. Mr. Mazur took a grab sample of the water and asked Mr. Kratzer to compare the first draw water from the hose bib just after the filter and the kitchen sink, if there would be sediment in the kitchen but it would be clear from the hose bib then it may be coming from the hot water heater. Mr. Kratzer informed Mr. Mazur today that everything cleared up.

Mr. Schaeffer informed us that he will complete his term which expires December 31, 2023 but he will not accept a reappointment to the Authority due to personal reasons, he may consider coming back on the Authority at some time in the future.

The following bills were presented for payment for the Sewer System:

| | | |
|-----------------------------------|-----|-----------|
| Michael A. Eshbach | --- | 4,146.94 |
| Paul A. Herb | --- | 91.53 |
| Bryer M. Eshbach | --- | 2,764.64 |
| Shirley M. Moyer | --- | 1,965.59 |
| Michael A. Eshbach | --- | 3,291.37 |
| Paul A. Herb | --- | 126.61 |
| Bryer M. Eshbach | --- | 2,518.84 |
| NCR Payroll | --- | 140.70 |
| NCR Payroll | --- | 4,677.92 |
| NCR Payroll | --- | 31.60 |
| NCR Payroll | --- | 2,843.84 |
| NCR Payroll | --- | 31.60 |
| Met-Ed | --- | 1,505.70 |
| Windstream Conestoga, Inc. | --- | 338.75 |
| Cardmember Service | --- | 238.92 |
| Boyertown Supply, Inc. | --- | 151.57 |
| Z-Weldco | --- | 379.00 |
| WBA Automation Division | --- | 24,150.00 |
| Delaware County Solid Waste Auth. | --- | 1,185.75 |
| Denali Water Solutions, LLC | --- | 1,635.00 |
| M.J. Reider Associates, Inc. | --- | 1,044.80 |

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| | | |
|----------------------------------|-----|-----------------|
| Entech Engineering, Inc. | --- | 1,928.63 |
| Kozloff Stoudt | --- | 128.22 |
| Verizon Wireless | --- | 143.33 |
| Oley Township | --- | 233.69 |
| Cardmember Service | --- | 175.00 |
| Ridge Support Technologies | --- | 725.95 |
| Dallas Data Systems, Inc. | --- | 6,552.00 |
| Entech Engineering, Inc. | --- | 671.25 |
| Kozloff Stoudt | --- | 5,000.00 |
| McGriff Insurance Services | --- | 6,000.00 |
| Eastern Alliance Insurance Group | --- | <u>1,376.00</u> |
| TOTAL SEWER BILLS | — | \$76,194.74 |

The following bills were presented for payment for the Water System:

| | | |
|----------------------------------|-----|------------------|
| Met-Ed | — | \$ 647.82 |
| Bryer M. Eshbach | --- | 51.57 |
| Bryer M. Eshbach | --- | 1,631.04 |
| ESP Technology & Logistics, Inc. | --- | 500.00 |
| M.J. Reider Associates, Inc. | --- | 310.00 |
| Entech Engineering, Inc., | --- | 4,002.69 |
| Kozloff Stoudt | --- | 1,423.50 |
| Peoples Security Bank & Trust | --- | <u>13,800.00</u> |
| TOTAL WATER BILLS | — | \$22,366.62 |

A motion was made by Austin Schaeffer and seconded by Kim Seidel to approve the above bills for the sewer and water systems as presented. Paul Herb – yes; Amandus Reichert – yes; Kim Seidel – yes; Austin Schaeffer - yes. All in favor....motion carried.

The following sewer report was given as of October 31st -

| | |
|-------------------|---|
| <u>898</u> | Sewer tapping fees paid to date |
| <u>52</u> | Number of unpaid rental bills of 7-31-23 |
| <u>\$9,580.65</u> | Total of unpaid rental bills of 7-31-23 |
| <u>4</u> | Number of unpaid rental bills of 4-30-23 |
| <u>\$880.74</u> | Total of unpaid rental bills of 4-30-23 |
| <u>4</u> | Number of unpaid rental bills of 1-31-23 |
| <u>\$812.54</u> | Total of unpaid rental bills of 1-31-23 |
| <u>2</u> | Number of unpaid rental bills of 10-31-22 |

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| | |
|-----------------|---|
| <u>\$379.54</u> | Total of unpaid rental bills of 10-31-22 |
| <u>2</u> | Number of unpaid rental bills of 7-31-22 |
| <u>\$405.16</u> | Total of unpaid rental bills of 7-31-22 |
| <u>2</u> | Number of unpaid rental bills of 4-30-22 |
| <u>\$404.46</u> | Total of unpaid rental bills of 4-30-22 |
| <u>2</u> | Number of unpaid rental bills of 1-31-22 |
| <u>\$430.22</u> | Total of unpaid rental bills of 1-31-22 |
| <u>2</u> | Number of unpaid rental bills of 10-31-21 |
| <u>\$355.85</u> | Total of unpaid rental bills of 10-31-21 |
| <u>1</u> | Number of unpaid rental bills of 7-31-21 |
| <u>\$210.00</u> | Total of unpaid rental bills of 7-31-21 |
| <u>1</u> | Number of unpaid rental bills of 4-30-21 |
| <u>\$210.00</u> | Total of unpaid rental bills of 4-30-21 |
| <u>1</u> | Number of unpaid rental bills of 1-31-21 |
| <u>\$210.00</u> | Total of unpaid rental bills of 1-31-21 |
| <u>1</u> | Number of unpaid rental bills of 10-31-20 |
| <u>\$210.00</u> | Total of unpaid rental bills of 10-31-20 |
| <u>1</u> | Number of unpaid rental bills of 7-31-20 |
| <u>\$210.00</u> | Total of unpaid rental bills of 7-31-20 |
| <u>1</u> | Number of unpaid rental bills of 4-30-20 |
| <u>\$210.00</u> | Total of unpaid rental bills of 4-30-20 |
| <u>1</u> | Number of unpaid rental bills of 1-31-20 |
| <u>\$180.00</u> | Total of unpaid rental bills of 1-31-20 |
| <u>1</u> | Number of unpaid rental bills of 10-31-19 |
| <u>\$180.00</u> | Total of unpaid rental bills of 10-31-19 |
| <u>1</u> | Number of unpaid rental bills of 7-31-19 |
| <u>\$180.00</u> | Total of unpaid rental bills of 7-31-19 |
| <u>1</u> | Number of unpaid rental bills of 4-30-19 |
| <u>\$180.00</u> | Total of unpaid rental bills of 4-30-19 |
| <u>1</u> | Number of unpaid rental bills of 1-31-19 |
| <u>\$180.00</u> | Total of unpaid rental bills of 1-31-19 |
| <u>1</u> | Number of unpaid rental bills of 10-31-18 |
| <u>\$180.00</u> | Total of unpaid rental bills of 10-31-18 |
| <u>1</u> | Number of unpaid rental bills of 7-31-18 |
| <u>\$58.00</u> | Total of unpaid rental bills of 7-31-18 |

MINUTES OF THE NOVEMBER 2, 2023 MEETING CONTINUED

The following water report was given as of October 31st –

| | |
|-------------------|--|
| <u>811</u> | Water connections to date |
| <u>52</u> | Number of unpaid rental bills of 7-31-23 |
| <u>\$7,678.33</u> | Total of unpaid rental bills of 7-31-23 |
| <u>2</u> | Number of unpaid rental bills of 4-30-23 |
| <u>\$100.00</u> | Total of unpaid rental bills of 4-30-23 |

Public comment:

1. Daniel E. Levengood – He did a PA One Call and he had a response from all utilities except for the Municipal Authority, this should be addressed that someone should respond to these calls as to whether or not there are underground lines in the area.

2. Kevin Bieber – Earlier in the meeting it was stated by Mr. Herb that he authorized issuing a sewer and water credit on a bill outside of a meeting, is this a violation of the Sunshine Law. Atty. Adams does not believe so but she would need to check into it.

The next regular meeting will be held Thursday, December 7, 2023 at 7:00 P.M.

There being no further business, a motion was made by Austin Schaeffer and seconded by Amandus Reichert to adjourn the meeting at 7:54 p.m. Paul Herb – yes; Amandus Reichert – yes; Kim Seidel – yes; Austin Schaeffer - yes. All in favor...motion carried.

Respectfully submitted,

Shirley M. Moyer

cc: P. Herb
A. Reichert
K. Seidel
A. Schaeffer

K. Bieber
J. Muir
K. Mazur