

MINUTES OF THE OLEY TOWNSHIP MUNICIPAL AUTHORITY
MEETING HELD APRIL 4, 2024

The regular meeting was called to order at 7:00 p.m. in the Oley Township Municipal Building by Kim Seidel with the following board members in attendance....Mark Hoch, Barry Angstadt, and Kevin Bieber. Also, from Entech Engineering Kim Mazur; Solicitor David Allebach; sewer plant operators Michael Eshbach and Bryer Eshbach; and two citizens were in attendance. The Pledge of Allegiance to the American Flag was observed.

The meeting agenda was posted in the meeting room and the township website twenty-four hours prior to the start of the meeting. The following public comment was heard:

1. Michael Walker – He is in attendance representing his son, Matthew Walker, regarding the electric pole located at 601 Old State Road that is scheduled to be relocated into the road right-of-way, he provided a document from Met-Ed that would allow the use of this pole at the present location to provide electric service for the water storage tank. This document was given to Atty. Allebach for his review.

There being no changes to the March 7, 2024 and March 11, 2024 minutes, a motion was made by Mark Hoch and seconded by Kevin Bieber to approve the minutes of the March 7, 2024 and March 11, 2024 meetings as presented. Kim Seidel – yes; Mark Hoch – yes; Barry Angstadt – yes; Kevin Bieber – yes. All in favor....motion carried.

The treasurers report was presented for the month. Sewer Fund: in the OPERATION & MAINTENANCE account the balance is \$20,326.57; in the REVENUE account \$582,892.48; and in the INVESTMENT FUND \$299,307.97. Water Fund: in the OPERATION & MAINTENANCE account the balance is \$18,622.90; in the REVENUE account \$140,737.73; in the INVESTMENT FUND \$215,071.67; and in the PROJECT FUND \$26.24. A motion was made by Barry Angstadt and seconded by Mark Hoch to approve and accept the treasurers report as presented. Kim Seidel – yes; Mark Hoch – yes; Barry Angstadt – yes; Kevin Bieber – yes. All in favor....motion carried.

Atty. Allebach said there a total of nine liens filed by the Authority on the Michael James property for unpaid sewer bills beginning in the year 2019. The liens are only valid for a period of five years, the liens filed March 15, 2019 and December 3, 2019 will need to be refiled to keep them active, Atty. Allebach will file the required paperwork. Atty. Allebach will check if there is anything we could do to make him pay these charges other than continue to file liens on the property.

Need to determine if any messages should be printed on the April 30th bills. A notice will be placed on these bills that the Consumer Confidence Report is available and also that the fire hydrants will be flushed between May 20th – 24th.

A report was provided on the operation at the sewer plant during the month. The following was reported: (1) addressed sewer clog at 512 Main Street; (2) checked manholes between plant and Snyder Road for infiltration but did not yet find any; and (3) received DEP Form 26A Bio Solids results from MJ Reider and completed form that was sent to Rolling Hills Landfill.

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A report was provided on the operation at the water plant during the month. The following was reported: (1) pumped 2,807,470 gallons for the month; (2) cut up fallen tree between Wells #3 and #4; and (3) changed out suction and discharge hoses at Well #2.

Incoming communications:

1. Letter dated March 15, 2024 from Oley Township submitting the Lot Subdivision Sketch Plan of Record, plan number L24-0213, dated February 13, 2024, for our review. This plan was briefly reviewed and discussed this evening, it is the former Pipi property across from the sewer plant on Toll House Road which Lloyd and Ruthann Zook purchased and are subdividing the buildings off from the farmland, this property is currently serviced by public sewer and the sewer line easement is shown on the plan.

2. Letter dated April 3, 2024 from Herbein+Company, Inc. providing an engagement letter to perform the audit for Oley Township Municipal Authority for the year ending December 31, 2023 at a cost not to exceed \$11,250. Mr. Bieber said he will abstain on this matter since his nephew is an employee of Herbein+Company but will not be affiliated with this audit. A motion was made by Mark Hoch and seconded by Barry Angstadt to authorize the Chairman to execute the engagement letter with Herbein+Company, Inc. to perform the audit for Oley Township Municipal Authority for the year ended December 31, 2023 at a cost not to exceed \$11,250. Kim Seidel – yes; Mark Hoch – yes; Barry Angstadt – yes; Kevin Bieber – abstained. Three in favor, one abstained....motion carried.

Committee reports:

Administrative: Nothing to report.

Finance: Nothing to report.

Wastewater Plant: (1) Proposal received from Rogers Mechanical Company in amount of \$4,775 to provide ventilation in the chlorine room. A motion was made by Barry Angstadt and seconded by Mark Hoch to authorize Rogers Mechanical Company to provide ventilation in the chlorine room at a cost of \$4,775. Kim Seidel – yes; Mark Hoch – yes; Barry Angstadt – yes; Kevin Bieber – yes. All in favor....motion carried.; (2) The following quotes were received for the roof patching: Wolfe Roofing - \$2,600 and Austin Straub Roofing and Contracting, LLC - \$2,550. A motion was made by Kevin Bieber and seconded by Kim Seidel to authorize Austin Straub Roofing and Contracting, LLC to perform roof patching at a cost not to exceed \$2,550 subject to receiving a valid certificate of insurance. Kim Seidel – yes; Mark Hoch – yes; Barry Angstadt – yes; Kevin Bieber – yes. All in favor....motion carried.; (3) Received a valid certificate of insurance from Integrity Electric, Inc. A motion was made by Mark Hoch and seconded by Kim Seidel to authorize Integrity Electric, Inc. as an on-call electrician at the rate of \$72 per hour. Kim Seidel – yes; Mark Hoch – yes; Barry Angstadt -

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yes; Kevin Bieber – yes. All in favor....motion carried.; (4) Received the following quotes from Bruce Zuber for HVAC replacement: back big room with garage \$9,358.50; small room with doors \$4,708.50; two office rooms \$5,330.00. A motion was made by Kim Seidel and seconded by Mark Hoch to authorize Bruce Zuber to replace the HVAC system in the small room with doors at a cost of \$4,708.50 and the two office rooms at a cost of \$5,330.00 subject to receiving a valid certificate of insurance. Kim Seidel – yes; Mark Hoch – yes; Barry Angstadt – yes; Kevin Bieber – yes. All in favor....motion carried.; and (5) Cost for a dumpster service would be \$158.25 per month, it was agreed to use the dumpster at the township building for the disposal of garbage.

Water Plant: (1) Michael Eshbach said he was able to check the Gehret farm water meter and the pipe has been cut and no water is currently being used; and (2) Bryer Eshbach said he marked the trees at Well House #3 that should be removed. Mr. Mazur will check with Met-Ed to see if they would be trimming these trees.

Mr. Mazur said he received an email from Fred Ebert, Earl Township's engineer, that he presented the alternative analysis study to the Earl Township Supervisors and they will be contacting our Authority to schedule a meeting to discuss the next steps and how a partnership could work.

Atty. Allebach indicated that he discovered the Gregory A. & Diane A. Auchter perpetual water line easement and temporary construction easement agreement for the new water line construction on Old State Road in the legal files turned over by Kozloff Stoudt, this agreement was executed by the Auchter's but not by the Municipal Authority. A motion was made by Kevin Bieber and seconded by Mark Hoch to authorize the Chairman and Secretary to execute the perpetual water line easement and temporary construction easement agreement with Gregory A. & Diane A. Auchter for the new water line construction on Old State Road. Kim Seidel – yes; Mark Hoch – yes; Barry Angstadt – yes; Kevin Bieber – yes. All in favor....motion carried. Atty. Allebach said he, Mr. Seidel, and Mr. Bieber met with Alison Paules-Rettew regarding the perpetual water line easement and temporary construction easement agreement, they provided her with a copy of this agreement and she will get back to us by next month as to whether she and her husband will sign this agreement. Atty. Allebach said the Hoshall lawyer is no longer responding to him so he will have the appraisal performed so that we can file a declaration of taking for the easements that are required for this project.

Mr. Mazur has nothing new to report on the lead service line inventory.

Mr. Mazur has nothing new to report on the review of the Toll Bell III Subdivision Final Plan. It was reported that this plan is on the agenda for final approval at the next township meeting. Mr. Mazur said he has no further review comments on this plan. We are currently holding a \$700 escrow to cover any costs associated with the review of this plan. Mr. Mazur said he had not separately itemized the costs associated with this plan.

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Atty. Allebach said the Rates, Rules & Regulations and all the amendments have been consolidated into one document and he will have this for us next month.

Received the following quotes from WBA for SCADA system upgrades: (1) Well Houses 1,2,3 & 4 \$56,300 plus water tank 1 \$19,850 for total of \$76,150 (water); (2) SCADA Program upgrade \$45,200 (sewer & water); (3) Meadow View Pump Station upgrade \$16,900 (sewer); (4) water tank 2 \$19,850 (water); and (5) plant radio/PLC upgrade \$17,150. A motion was made by Kevin Bieber and seconded by Barry Angstadt to approve the quotes from WBA for SCADA system upgrades for Well Houses 1,2,3,4 plus water tank in amount of \$76,150 to be paid from the water loan, program upgrade in amount of \$45,200 to be split evenly between the sewer and water system, and Meadow View Pump Station upgrade in amount of \$16,900 to be paid from sewer system. Kim Seidel – yes; Mark Hoch – yes; Barry Angstadt – yes; Kevin Bieber – yes. All in favor....motion carried.

A Fat/Oil/Grease (FOG) inspection program was discussed. Mr. Hoch spoke with LTL Consultants and the township does have an ordinance for grease trap inspections for any new establishments but the old establishments are grandfathered in, but it is felt that most of the grease is coming from the general public. A representative from LTL Consultants could attend our next meeting to explain this in more detail, if desired.

Atty. Allebach researched the requirements/restrictions to purchase some adjoining farmland owned by Dwight Zook that is adjacent to the sewer treatment plant for future expansion if needed. This land has an agricultural preservation easement recorded on it since the development rights were sold to the State. In order to use this land for anything other than agricultural use we would need to petition the State. Atty. Allebach provided us with the guidelines that would need to be followed for this procedure. Mr. Mazur said they have designed the plant expansion if we would take on Earl Township to be on our existing property.

Mr. Mazur received the following two bids for the Well #1 stormwater runoff protection: Summit Valley Outdoor Solutions – swale, grading, small paved area \$3,785.00; swale, grading, four inch paved access lane - \$18,173.89; swale, grading, seven inch paved access lane \$23,521.39 and Barrasso Excavation, Inc. – swale, grading, small paved area \$32,405.00; swale, grading, four inch paved access lane \$54,385.00; swale, grading, seven inch paved access lane \$58,396.68. A motion was made by Mark Hoch and seconded by Kim Seidel to award the bid to Summit Valley Outdoor Solutions for the swale, grading, small paved area in amount of \$3,785.00. Kim Seidel – yes; Mark Hoch – yes; Barry Angstadt – yes; Kevin Bieber – yes. All in favor....motion carried.

Mr. Mazur said N. Abbonizio Contractors will perform a walk through with school representatives to resolve any restoration issues from the Main Street Water Main Replacement – Phase 2 Project.

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Mr. Mazur said the Consumer Confidence Report is complete. This notice will be placed on the website and a note will be placed on the April 30th bills that this notice is available for viewing.

Bryer Eshbach said the cost for a router and antenna for Verizon internet service would be \$1,149.00 and then a monthly fee of \$39.99, for phone service it would be a onetime fee of \$250 and then a monthly fee of \$25. A motion was made by Kim Seidel and seconded by Kevin Bieber to switch our internet provider to Verizon with a onetime cost of \$1,149.00 and then a monthly fee of \$39.99. Kim Seidel – yes; Mark Hoch – yes; Barry Angstadt – yes; Kevin Bieber – yes. All in favor....motion carried.

Received a quote for A&H Equipment for a Verisight Ultra Push Camera at a cost of \$12,587.50 which would be used to perform sewer line inspections. It was agreed to table the purchase of this item.

Mr. Seidel prepared a priority ranking needs list that will continually be updated.

Atty. Allebach briefly reviewed the Met-Ed agreement that would allow the use of the electric pole on the Walker property and it appears that Mr. Walker would be compensated for this use and the trees that need to be removed would be the responsibility of the grantor, he would suggest that we table paying the Met-Ed bill that we received for relocating the pole into the township right-of-way until he fully reviews this document. Mr. Seidel will meet with Matthew Walker and find out more details on Met-Ed.

The following bills were presented for payment for the Sewer System:

Michael A. Eshbach	---	3,329.54
Shirley M. Moyer	---	2,004.90
Bryer M. Eshbach	---	2,746.59
Michael A. Eshbach	---	2,658.92
Bryer M. Eshbach	---	2,195.00
Infinisource, Inc.	---	4,000.51
Infinisource, Inc.	---	46.15
Infinisource, Inc.	---	2,083.26
Infinisource, Inc.	---	46.15
Met-Ed	---	2,434.95
Windstream Conestoga, Inc.	---	355.55
Verizon Wireless	---	91.98
Breezy Park Enterprises, Inc.	---	2,478.78
Cardmember Service	---	21.46
Custom Environmental Technology	---	3,577.20
Delaware County Solid Waste Auth.	---	832.00

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Denali Water Solutions, LLC	---	1,040.00
Entech Engineering, Inc.	---	3,315.59
Oley Township	---	450.05
Cardmember Service	---	407.87
Ridge Support Technologies	---	410.95
Dallas Data Systems, Inc.	---	1,200.00
Rapid Suppression Fire Protection	---	50.00
McGriff Insurance Services	---	6,000.00
Eastern Alliance Insurance Group	---	1,074.00
Yergey.Daylor.Allebach.Scheffey	---	<u>3,032.70</u>
TOTAL SEWER BILLS	---	\$45,884.10

The following bills were presented for payment for the Water System:

Met-Ed	---	\$ 1,859.10
Bryer M. Eshbach	---	51.57
Bryer M. Eshbach	---	1,806.18
ESP Technology & Logistics, Inc.	---	500.00
Entech Engineering, Inc.,	---	5,877.50
David & Ruth Ann Christman	---	<u>100.00</u>
TOTAL WATER BILLS	---	\$10,194.35

A motion was made by Kevin Bieber and seconded by Barry Angstadt to approve the above bills for the sewer and water systems as presented. Kim Seidel – yes; Mark Hoch – yes; Barry Angstadt – yes; Kevin Bieber – yes. All in favor....motion carried.

No public comment was heard.

The next regular meeting will be held Thursday, May 2, 2024 at 7:00 P.M.

There being no further business, a motion was made by Kevin Bieber and seconded by Mark Hoch to adjourn the meeting at 9:10 p.m. Kim Seidel – yes; Mark Hoch – yes; Barry Angstadt – yes; Kevin Bieber – yes. All in favor....motion carried.

Respectfully submitted,

Shirley M. Moyer

cc: K. Seidel
M. Hoch
B. Angstadt
K. Bieber

J. Kratzer
D. Allebach
G. Philips
K. Mazur

J. Spatz
L. Schaeffer
E. Pollock
K. Picardi