

MINUTES OF THE OLEY TOWNSHIP MUNICIPAL AUTHORITY
MEETING HELD JANUARY 9, 2025

The regular meeting was called to order at 7:00 p.m. in the Oley Township Municipal Building by Kim Seidel (via speaker phone) with the following board members in attendance....Mark Hoch, Barry Angstadt, Kevin Bieber, and Joshua Kratzer. Also, from Entech Engineering Kim Mazur; Solicitor Richard Almquist; and two citizens were in attendance. The Pledge of Allegiance to the American Flag was observed.

The meeting agenda was posted in the meeting room and the township website twenty-four hours prior to the start of the meeting. No public comment was heard on any of the listed agenda items.

Atty. Almquist announced an executive session held this evening at 6:30 p.m. regarding personnel matters, action to be taken later in this meeting.

This being the first meeting of the new year, the reorganization of the Municipal Authority was in order. A motion was made by Mark Hoch and seconded by Barry Angstadt to appoint Richard Almquist as Temporary Chairman to ask for nominations for Chairman. Kim Seidel – yes; Mark Hoch – yes; Barry Angstadt – yes; Kevin Bieber – yes; Joshua Kratzer – yes. All in favor....motion carried. Atty. Almquist asked for nominations for Chairman, a motion was made by Kevin Bieber and seconded by Joshua Kratzer to nominate Kim R. Seidel for Chairman for 2025. Kim Seidel – abstained; Mark Hoch – yes; Barry Angstadt – yes; Kevin Bieber – yes; Joshua Kratzer – yes. Four in favor, one abstained....motion carried. The meeting was turned over to Chairman Kim Seidel. Mr. Seidel asked for nominations for Vice Chairman, a motion was made by Barry Angstadt and seconded by Kim Seidel to nominate Mark G. Hoch for Vice Chairman for 2025. Kim Seidel – yes; Mark Hoch – abstained; Barry Angstadt – yes; Kevin Bieber – yes; Joshua Kratzer – yes. Four in favor, one abstained....motion carried. Mr. Seidel asked for nominations for Secretary, a motion was made by Mark Hoch and seconded by Kevin Bieber to nominate Barry W. Angstadt for Secretary for 2025. Kim Seidel – yes; Mark Hoch – yes; Barry Angstadt – abstained; Kevin Bieber – yes; Joshua Kratzer – yes. Four in favor, one abstained....motion carried. Mr. Seidel asked for nominations for Treasurer, a motion was made by Joshua Kratzer and seconded by Barry Angstadt to nominate Kevin D. Bieber for Treasurer for 2025. Kim Seidel – yes; Mark Hoch – yes; Barry Angstadt – yes; Kevin Bieber – abstained; Joshua Kratzer – yes. Four in favor, one abstained....motion carried. Mr. Seidel asked for nominations for Assistant Secretary/Assistant Treasurer, a motion was made by Kevin Bieber and seconded by Barry Angstadt to nominate Joshua D. Kratzer for Assistant Secretary/Assistant Treasurer for 2025. Kim Seidel – yes; Mark Hoch – yes; Barry Angstadt – yes; Kevin Bieber – yes; Joshua Kratzer – abstained. Four in favor, one abstained....motion carried. Therefore, a motion was made by Kevin Bieber and seconded by Mark Hoch that each nominee be declared elected to their respective offices. Kim Seidel – yes; Mark Hoch – yes; Barry Angstadt – yes; Kevin Bieber – yes; Joshua Kratzer – yes. All in favor....motion carried. Following are the officers for the year 2025:

MINUTES OF THE JANUARY 9, 2025 MEETING CONTINUED

| | | |
|---|---|-------------------|
| Chairman | - | Kim R. Seidel |
| Vice Chairman | - | Mark G. Hoch |
| Secretary | - | Barry W. Angstadt |
| Treasurer | - | Kevin D. Bieber |
| Assistant Secretary/ Assistant Treasurer | - | Joshua D. Kratzer |

A motion was made by Kevin Bieber and seconded by Mark Hoch to appoint the firm of Yerger, Daylor, Allebach, Scheffey, Picardi as Solicitor for 2025 at the rate of \$165.00 per hour. Kim Seidel – yes; Mark Hoch – yes; Barry Angstadt – yes; Kevin Bieber – yes; Joshua Kratzer – yes. All in favor....motion carried. A motion was made by Kim Seidel and seconded by Mark Hoch to appoint Entech Engineering as Engineer for 2025. Kim Seidel – yes; Mark Hoch – yes; Barry Angstadt – yes; Kevin Bieber – yes; Joshua Kratzer – yes. All in favor....motion carried. A motion was made by Mark Hoch and seconded by Barry Angstadt to appoint Herbein+Company as auditor for 2025. Kim Seidel – yes; Mark Hoch – yes; Barry Angstadt – yes; Kevin Bieber – yes; Joshua Kratzer – yes. All in favor....motion carried. A motion was made by Mark Hoch and seconded by Kim Seidel to appoint the following committees for 2025:

| | | |
|--|---|---|
| Administrative | - | Kim Seidel, Chairman Barry Angstadt Kevin Bieber |
| Financial | - | Kevin Bieber, Chairman Joshua Kratzer Mark Hoch |
| Wastewater Plant & System Operation & Maintenance | - | Barry Angstadt, Chairman Joshua Kratzer Michael Eshbach |
| Water Plant & System Operation & Maintenance | - | Mark Hoch, Chairman Kim Seidel Michael Eshbach |

Kim Seidel – yes; Mark Hoch – yes; Barry Angstadt – yes; Kevin Bieber – yes; Joshua Kratzer – yes. All in favor....motion carried.

There being no changes to the December 5, 2024 and December 30, 2024 minutes, a motion was made by Mark Hoch and seconded by Kim Seidel to approve the minutes of the December 5, 2024 and December 30, 2024 meetings as presented. Kim Seidel – yes; Mark Hoch – yes; Barry Angstadt – yes; Kevin Bieber – yes; Joshua Kratzer – yes. All in favor....motion carried.

MINUTES OF THE JANUARY 9, 2025 MEETING CONTINUED

The treasurers report was presented for the month. Sewer Fund: in the OPERATION & MAINTENANCE account the balance is \$22,662.09; in the REVENUE account \$343,544.56; and in the INVESTMENT FUND \$607,921.18. Water Fund: in the OPERATION & MAINTENANCE account the balance is \$1,396.22; in the REVENUE account \$111,643.07; and in the INVESTMENT FUND \$1,460,902.27. A motion was made by Kevin Bieber and seconded by Barry Angstadt to approve and accept the treasurers report as presented. Kim Seidel – yes; Mark Hoch – yes; Barry Angstadt – yes; Kevin Bieber – yes; Joshua Kratzer - yes. All in favor....motion carried.

A report was provided on the operation at the sewer plant during the month. The following was reported: (1) repair broken sludge pump fitting; (2) repair leaks at alum pumps; (3) replaced hard drive for blower #2; and (4) generator ran for seventeen hours due to power outage.

A report was provided on the operation at the water plant during the month. The following was reported: (1) changed battery at water tank for SCADA communication; and (2) monitored well levels and verified level sensors.

Committee reports:

Administrative: The check that had been issued to Bryer Eshbach in amount of \$2,254.36 for his December 2024 health insurance reimbursement has been voided, the check was not returned to us since Mr. Eshbach shredded the check. Another check was issued to Mr. Eshbach in amount of \$375.73 which represents the six days of his employment in December 2024. Michael Eshbach has a total of one hundred thirty-six hours of unused vacation time for 2024, per the personnel policy eighty hours could be carried over into 2025, fifty-six hours remain that he would lose. It was agreed to review this until our next meeting since he could not use any of his vacation time in December due to the resignation of our other operator.

Finance: A motion was made by Joshua Kratzer and seconded by Kim Seidel to establish the following pay rates for our employees effective January 1, 2025 contingent on approval by our Solicitor after a review of the adopted budget:

Michael Eshbach – full-time operator - \$35.95 per hour

Shirley Moyer – office secretary - \$35,452.88 annually

Kim Seidel – yes; Mark Hoch – yes; Barry Angstadt – yes; Kevin Bieber – abstained; Joshua Kratzer – yes. Four in favor, one abstained....motion carried.

Wastewater Plant: Proposal from Miller Environmental, Inc. to provide a Sewage Inspection Report in an amount not to exceed \$2,800. A motion was made by Kevin Bieber and seconded by Joshua Kratzer to authorize Miller Environmental, Inc. to provide a Sewage Inspection Report in an amount not to exceed \$2,800. Kim Seidel – yes; Mark Hoch – yes; Barry Angstadt – yes; Kevin Bieber – yes; Joshua Kratzer – yes. All in favor....motion carried.

MINUTES OF THE JANUARY 9, 2025 MEETING CONTINUED

Water Plant: Proposal from Miller Environmental, Inc. to provide a Standard Checklist Evaluation of the Water System in an amount not to exceed \$2,800. A motion was made by Mark Hoch and seconded by Barry Angstadt to authorize Miller Environmental, Inc. to provide a Standard Checklist Evaluation of the Water System in an amount not to exceed \$2,800. Kim Seidel – yes; Mark Hoch – yes; Barry Angstadt – yes; Kevin Bieber – yes; Joshua Kratzer – yes. All in favor....motion carried. The submission of the Source Water Protection Annual Update Form was discussed and it was indicated that this submission is completed by Ms. Moyer prior to March 31st of each year.

Mr. Mazur said he had a meeting with Earl Township and DEP on the Act 537 Official Sewage Plan update for the Earl Township potential sewer project, he will have another meeting separately with DEP to discuss the need to update Oley Township's plan. Earl Township has agreed to meet quarterly with us on this project.

Mr. Mazur said the waterline installation began on November 25, 2024 and the water main from Friedensburg Road to Old State Road has been completed and passed the pressure test, bac-T samples were collected and taken to lab, this section of water main will be placed in service upon receiving good lab results. Approximately 400 feet of water main has been installed on Old State Road from the tank entrance toward Reiff Road. A motion was made by Kevin Bieber and seconded by Kim Seidel to approve Pay Application #2 to DN Tanks, Inc. in amount of \$229,665.38 for the Water Storage Tank Project. Kim Seidel – yes; Mark Hoch – yes; Barry Angstadt – yes; Kevin Bieber – yes; Joshua Kratzer – yes. All in favor....motion carried. Jed Yorgey of Summit Valley missed the Field Lok Gaskets in their bid, he ordered 108 at a cost of \$15,000 to \$20,000 and he is asking if he could be reimbursed for these. Mr. Mazur explained what these are used for in the project. Atty. Almquist said this would require a change order approval, we could take this under advisement and make a decision at a later time but we would need an exact number for this change order. Mr. Mazur said DN Tanks would like to shift the tank construction from Spring to Fall of this year, they would like to shift the start date to August 1st and complete by mid-November and they would be willing to provide a deduct of \$20,000 for this shift. It was discussed to move the start date up in order to have the paving completed this year yet. Mr. Mazur suggested a counteroffer of \$50,000 deduct with the stipulation that the paving must be completed this year. Mr. Bieber would like to see the project delayed so that we could get \$50,000 off the project. Mr. Kratzer would suggest a \$100,000 deduct. It was agreed to have Mr. Mazur present a counteroffer to DN Tanks that the Authority would be willing to accept a schedule change for the water storage tank construction for a \$100,000 deduct, all site work (except tank area) would be complete in Spring of 2025, tank needs to be completed and in service in the Fall of 2025, final roadway paving must be completed in the Fall of 2025 after tank work completed, a date will be targeted for the completion, liquidated damages will be adjusted from \$1,000 to \$2,000, and all other costs and/or increase in costs due to the schedule shift will be borne by DN Tanks. Mr. Mazur said Justin of Met-Ed has the Matthew Walker agreement and will be having him sign this agreement shortly for the use of the pole on Mr. Walker's property.

MINUTES OF THE JANUARY 9, 2025 MEETING CONTINUED

We continue to review the draft of the Rates, Rules & Regulations.

Received Engineering Work Order from Entech Engineering in amount of \$4,000 to prepare the 2024 Chapter 94 Report for submission to DEP by March 31, 2025. A motion was made by Kevin Bieber and seconded by Barry Angstadt to authorize the Engineering Work Order from Entech Engineering in amount of \$4,000 to prepare the 2024 Chapter 94 Report. Kim Seidel – yes; Mark Hoch – yes; Barry Angstadt – yes; Kevin Bieber – yes; Joshua Kratzer – yes. All in favor....motion carried.

Mr. Mazur said he will begin working on the Consumer Confidence Report for 2024 for the water system.

The following bills were presented for payment for the Sewer System:

| | | |
|---|-----|--------------------|
| EPWPCOA | --- | 55.00 |
| Michael A. Eshbach | --- | 2,000.00 |
| Michael A. Eshbach | --- | 89.95 |
| WBA Automation Division | --- | 8,505.00 |
| Delaware County Solid Waste Auth. | --- | 2,284.00 |
| Denali Water Solutions, LLC | --- | 1,500.00 |
| M.J. Reider Associates | --- | 1,544.70 |
| Oley Township | --- | 455.25 |
| Cardmember Service | --- | 166.30 |
| PA Municipal Authorities Assn. | --- | 1,105.74 |
| 21 st Century Media – Philly Cluster | --- | 70.99 |
| Dallas Data Systems, Inc. | --- | 1,200.00 |
| Eastern Alliance Insurance Group | --- | 1,194.00 |
| McGriff Insurance Services | --- | 5,798.00 |
| Yergey.Daylor.Allebach.Scheffey | --- | <u>2,330.12</u> |
| TOTAL SEWER BILLS | — | \$28,299.05 |

The following bills were presented for payment for the Water System:

| | | |
|----------------------------------|-----|---------------------|
| Eddinger Propane Gas, Inc. | --- | \$ 343.92 |
| ESP Technology & Logistics, Inc. | --- | 500.00 |
| DN Tanks, Inc. | --- | 229,665.38 |
| Deluxe | --- | <u>337.52</u> |
| TOTAL WATER BILLS | — | \$230,846.82 |

MINUTES OF THE JANUARY 9, 2025 MEETING CONTINUED

A motion was made by Kevin Bieber and seconded by Mark Hoch to approve the above bills for the sewer and water systems as presented. Kim Seidel – yes; Mark Hoch – yes; Barry Angstadt – yes; Kevin Bieber – yes; Joshua Kratzer - yes. All in favor....motion carried.

Mr. Bieber asked if Bryer Eshbach's credit card was ever turned into the office. Ms. Moyer said the card was never turned into the office but the card has been cancelled.

Mr. Hoch said that Randy Smallwood services the Ruscombmanor Township sewage plant and this might be a possibility for our system. Mr. Seidel said he provides service similar to Miller Environmental, he would suggest that for the first quarter of this year we continue with Miller Environmental until we determine what we will need.

No public comment was heard.

The next regular meeting will be held Thursday, February 6, 2025 at 7:00 P.M.

There being no further business, a motion was made by Barry Angstadt and seconded by Mark Hoch to adjourn the meeting at 8:37 p.m. Kim Seidel – yes; Mark Hoch – yes; Barry Angstadt – yes; Kevin Bieber – yes; Joshua Kratzer - yes. All in favor....motion carried.

Respectfully submitted,

Shirley M. Moyer

cc: K. Seidel
M. Hoch
B. Angstadt
K. Bieber

J. Kratzer
D. Allebach
G. Philips
K. Mazur

J. Spatz
L. Schaeffer
E. Pollock
K. Picardi