

MINUTES OF THE OLEY TOWNSHIP BOARD OF SUPERVISORS  
MEETING HELD DECEMBER 8, 2025

The regular meeting was called to order at 7:00 p.m. in the Oley Township Municipal Building by Jeffrey Spatz with Supervisors Lisa Schaeffer and Edwin Pollock in attendance. Solicitor Kenneth Picardi; and Engineer Jessica Adams were also in attendance. The Pledge of Allegiance to the American Flag was observed.

The meeting agenda was posted in the meeting room and the township website twenty-four hours prior to the start of the meeting. No public comment was heard on any of the listed agenda items.

A change was indicated to the November 10, 2025 minutes on page two, paragraph four, line three....insert "that while he is not in favor of an AutoZone in the township and especially at this spot" after "said". A change was indicated to the November 10, 2025 minutes on page three, paragraph three....delete "off of the Route 662 side" and replace with "coming from Route 662 on Mine Lane". A change was indicated to the November 10, 2025 minutes on page four, paragraph one, line seven....delete "modify" and replace with "terminate". A motion was made by Jeffrey Spatz and seconded by Lisa Schaeffer to approve the minutes of the November 10, 2025 and November 15, 2025 meetings as corrected. Jeffrey Spatz – yes; Lisa Schaeffer – yes; Edwin Pollock - yes. All in favor....motion carried.

The police department report for the month of November 2025 was read indicating 176 calls for the month. Deputy Chief Justin Johnson advised everyone to be vigilant since it is porch pirate season where thief's steal packages that are delivered on porches.

The road department report for the month of November 2025 was read. A motion was made by Jeffrey Spatz and seconded by Lisa Schaeffer to adopt Ordinance #396 amending Part 2 of Chapter 15, Motor Vehicles and Traffic, of the Oley Township Code of Ordinances, as amended, to remove Spook Lane and Oley Furnace Road in the east direction of travel as a stop intersection, and to designate the intersection of Spook Lane and Oley Furnace Road as being a three-way stop intersection. Jeffrey Spatz – yes; Lisa Schaeffer – yes; Edwin Pollock – yes. All in favor....motion carried. Received estimate from Lee Tree Care in amount of \$4,000 to remove several large dead trees along Moravian School Road. A motion was made by Jeffrey Spatz and seconded by Edwin Pollock to authorize Lee Tree Care to removal several large dead trees along Moravian School Road for an amount of \$4,000. Jeffrey Spatz – yes; Lisa Schaeffer – yes; Edwin Pollock – yes. All in favor....motion carried.

The Fire Chief's report for the month of November 2025 was read indicating a total of 35 calls. The Statewide Local Share Assessment grant application has been submitted.

The Ambulance Chief's report for the month of November 2025 was read indicating a total of 80 calls.

MINUTES OF THE DECEMBER 8, 2025 MEETING CONTINUED

The Stuart Synder property located at 118 Mill Road is in violation of sanitation, accumulation of rubbish or garbage, and disposal of rubbish, recent visit revealed a lot of junk and debris on property and several inoperable RV's and vehicles, a citation was issued on June 30, 2025, warrants have been issued against the owner, Brad Pflum spoke with the Constable and they are trying to locate Mr. Snyder to serve these warrants. The Kyle J. Rhoads property located at 14 Carriage Circle is in violation of inoperable vehicles, rubbish which includes stacks of tires, branches, household items and children's toys scattered about the yard, and vegetation, citations issued on October 23, 2025, it was noted that the trailer parked along the roadway is back. The Liquid Motion property located at 80 Mine Lane is in violation of property maintenance, owner agreed to begin cleanup.

Ms. Adams said a complaint was received of sludge being tracked onto Route 73 at the Hetrick fields, Route 73 is a State highway so the police were asked to investigate as to whether this would be a traffic hazard. Justin Johnson said his department had investigated and the property owner ceased the operation and they began cleanup of the roadway.

The tax collector submitted individuals to be exonerated for the 2022, 2023, 2024, and 2025 per capita taxes. A motion was made by Lisa Schaeffer and seconded by Edwin Pollock to exonerate the tax collector from collecting the 2022, 2023, 2024, and 2025 per capita taxes for the individuals as listed. Jeffrey Spatz – yes; Lisa Schaeffer – yes; Edwin Pollock – yes. All in favor....motion carried.

Ms. Adams said she is awaiting additional information on the installation of an additional Slurrystore storage tank on the Liquid Motion property at 80 Mine Lane to make a determination as to what permits are required, it may only require a zoning permit.

The spreading of municipal waste, sewage sludge, or residual waste on township-owned land was discussed. Atty. Picardi sent a letter to Harold Hetrick that the township will terminate the ground lease for 3.5 acres of land along Route 73 on April 30, 2026. A decision will need to be made as to the leasing of this land after the lease termination.

The draft budget for 2026 was reviewed and discussed. A motion was made by Jeffrey Spatz and seconded by Lisa Schaeffer to adopt the proposed budget for 2026 in the amount of \$4,656,430. Jeffrey Spatz – yes; Lisa Schaeffer – yes; Edwin Pollock – yes. All in favor....motion carried.

An advertisement has been placed in the Reading Eagle for the position of Tax Collector with a deadline for applications on December 12, 2025 at 12:00 p.m. A motion was made by Jeffrey Spatz and seconded by Lisa Schaeffer to schedule a special meeting on December 15, 2025 at 5:00 p.m. for the purpose of appointing a Tax Collector. Jeffrey Spatz – yes; Lisa Schaeffer – yes; Edwin Pollock – yes. All in favor....motion carried.

MINUTES OF THE DECEMBER 8, 2025 MEETING AGENDA

Atty. Picardi explained the benefit of a post-enactment legal advertisement for the recently approved Zoning Ordinance and Subdivision and Land Development Ordinance amendments, this would start a thirty day clock for a challenge to be made to either of these ordinances. A motion was made by Lisa Schaeffer and seconded by Edwin Pollock to authorize our Solicitor to advertise a post-enactment legal notice for the recently approved Zoning Ordinance and Subdivision and Land Development Ordinance amendments. Jeffrey Spatz – yes; Lisa Schaeffer – yes; Edwin Pollock – yes. All in favor....motion carried.

Received proposal from Bartlett Tree Experts for a health care program for 2026 for the Sacred Oak Tree as follows: soil treatment \$566.00 and pest management \$476.00. A motion was made by Jeffrey Spatz and seconded by Edwin Pollock to authorize Bartlett Tree Experts to perform the soil treatment and pest management for the Sacred Oak Tree at a total cost of \$1,042.00. Jeffrey Spatz – yes; Lisa Schaeffer – yes; Edwin Pollock – yes. All in favor....motion carried. Mr. Spatz said we need to strive to receive more donations for the care of the Sacred Oak Tree.

Mr. Spatz said we need to upgrade our information systems/access, each of the Supervisors should have a separate email from their personal emails for township business. He also feels each Supervisor should have a township-owned laptop to store township records on, the township files should also be on SharePoint which would allow the Supervisors to view documents but not be able to edit any documents. Following are the quotes received from Ridge Support Technologies: SharePoint - \$1,120.00; (3) laptops - \$4,200.00; license fee for SharePoint - \$24.00 per month; Microsoft Office 365 - \$15.75 per month. The one-time cost for SharePoint and laptops would \$5,320.00 and an additional monthly cost of \$39.75 for the license fee and Microsoft Office 365. Would also need a seventy-five inch monitor to install in meeting room at an approximate cost of \$700. A motion was made by Jeffrey Spatz and seconded by Edwin Pollock authorize the purchase of three laptops and SharePoint in amount not to exceed \$6,000 from Ridge Support Technologies and use unappropriated fund equity for this purchase, authorize purchase of seventy-five inch monitor in amount not to exceed \$700, and authorize monthly license fee and Microsoft Office 365 in amount not to exceed \$40. Jeffrey Spatz – yes; Lisa Schaeffer – yes; Edwin Pollock – yes. All in favor....motion carried.

Ms. Adams said AutoZone has submitted a Highway Occupancy Plan scoping application to PennDOT, the township has not yet reviewed or provided comments on this application, she recommends that the township review and provide comments on this application to PennDOT. The township does have a \$1,000 escrow from AutoZone for the Sketch Plan that was submitted but not yet reviewed. Ms. Adams said her review would focus on traffic concerns. Our engineer was directed to perform a review of the Highway Occupancy Plan scoping application that was submitted by AutoZone to PennDOT.

MINUTES OF THE DECEMBER 8, 2025 MEETING CONTINUED

The financial report was called for and read. A motion was made by Jeffrey Spatz and seconded by Edwin Pollock to accept the financial report and pay all the bills and salaries. Jeffrey Spatz – yes; Lisa Schaeffer – yes; Edwin Pollock - yes. All in favor....motion carried. A motion was made by Jeffrey Spatz and seconded by Lisa Schaeffer to transfer \$127,000 from the General Fund 2025 unappropriated funds into the Capital Improvement Fund for future bridge projects. Jeffrey Spatz – yes; Lisa Schaeffer – yes; Edwin Pollock – yes. All in favor....motion carried.

No public comment was heard.

The next regular meeting will be held Monday, January 12, 2026 at 7:00 P.M. Budget adoption and financial closeout meeting to be held Monday, December 29, 2025 at 8:00 A.M. Reorganization meeting to be held Monday, January 5, 2026 at 6:00 P.M.

A motion was made by Jeffrey Spatz and seconded by Lisa Schaeffer to adjourn the meeting at 8:34 p.m. Jeffrey Spatz – yes; Lisa Schaeffer – yes; Edwin Pollock – yes. All in favor....motion carried.

Respectfully submitted,

---

Shirley M. Moyer  
Secretary/Treasurer

Cc: J. Spatz  
L. Schaeffer  
E. Pollock  
Z. Wagner  
K. Picardi  
J. Adams